



## **Scottish Affairs Lead**

**Reporting to:** Senior Network Partnerships Manager

**Location:** Scotland, Field based

**Hours:** 21 hours per week

**Salary:** £34,000 - £36,000pa (pro rata - £20,400 - £21,600)

## **About FareShare**

FareShare now operates 22 Regional Centres around the UK. The majority of these are run by local charitable organisations we call our Delivery Partners. This enables us to be a UK-wide organisation yet also think and behave with local concerns at the heart of our actions. We support 10,943 local charities and groups - our Community Food Members. Over the past year over 20,000 tonnes of food were redistributed by FareShare Regional Centres nationwide, feeding 975,000 people every week. We operate across 1,900 towns, cities and villages and we save UK charities and redistribute enough food for 46.5 million meals.

FareShare Scotland comprises of 4 Regional centres; in Edinburgh, Glasgow, Dundee and Aberdeen. They serve over 800 community organisations and cover all 32 Scottish Local Authority areas. We are a key delivery partner in achieving Social Justice goals of reducing household food insecurity and child poverty in Scotland and eliminating the need for emergency food aid. We play a key role in supporting government EU Exit and COVID responses and have membership of relevant policy circles as part of the Social Renewal Programme. We support Scotland's wider Good Food Nation ambitions and our key policy priorities include helping to achieve Scotland's Food waste reduction targets and playing an active role in the circular economy.

Hunger is a growing issue in the UK and there is a great deal of nutritious surplus food going to waste. While surplus food can be an important source of food aid in times of crisis, in Scotland we endeavour to use surplus food for wider social good; to support community development, supporting front line organisations tackling the causes and effects of food insecurity and helping to build resilient communities. More information can be found on our website [www.fareshare.org.uk](http://www.fareshare.org.uk).

### **FareShare's nationwide network of regional centres**

FareShare Scotland is delivered by a partnership of 4 major Scottish charities; Cyrenians, Move On, Transform CD and , running the 4 Regional centres with compliment of paid staff and development managers. The Regional centres are supported by FareShare UK who provide leadership, support services and surplus food sourcing. Volunteers are the life blood of FareShare, ensuring the food received from the UK's food industry, makes its way to the charities and community groups we support. We aspire to grow our number of volunteers to help us deliver our mission and that of our member charities and community groups, whilst helping to ensure the ongoing sustainability of FareShare Scotland's Regional Centres.

### Main purpose of this role

The Scottish Affairs lead is responsible for Government relations, policy and strategic development for FareShare Scotland and the management of Scottish corporate affairs and communications. The role works closely with the Scottish Network Development Manager and FareShare's delivery partners' Heads of Service to develop and deliver on policy priorities in Scotland.

### Key Responsibilities

#### Government Relations

- To lead FareShare's work in Scotland, developing programme priorities and delivery alongside the Scottish Government and other trusted partners.
- To manage the relationship with the Scottish Government, working across relevant departments and Government sponsored bodies.
- To further FareShare's role as a trusted and valued delivery partner.
- Collaborate with the Scottish Local Authorities and other key partners working in the policy space to contribute to the development of Scottish policy in Social Justice, Food and Drink, Food waste reduction and Environment to further FareShare's mission of ensuring no good food goes to waste and that surplus food is used for social good.
- Maintain strategic relationships, and build our profile and influence.
- To prepare proposals with Scottish Government support, applying for relevant SG Grants and funding.
- To prepare and present reports and provide evidence as required by SG.
- To interpret and respond to devolved responsibilities, policy and legislative differences in Scotland and provide FareShare UK with insight and advice on these matters.
- To foster good relationships with Scottish Ministers, the Scottish Parliament and with MSPs.

#### Corporate Affairs and Communications

- To represent FareShare to the Scottish Parliament, key stakeholders in Scotland, trade and umbrella bodies representing the private, public and voluntary sectors.
- To promote FS's aims and mission and build relationships to create an advantageous landscape to enable FS to source more of the available surplus food for social good and help build the sustainability of FareShare Scotland.
- Be a lead spokesperson and media contact in Scotland on policy and affairs.

### Person Specification

#### Experience

##### Essential

- Leading, developing and managing regional or national partnerships.



- Working knowledge of Scotland's devolved responsibilities, and of Scottish policy and legislative frameworks in Social Justice, Food Systems, Food waste and the circular economy.
- Project management.
- Engagement and strategic level account management.
- Business planning, transition management and experience of high level growth.
- Experience of working in a regulated environment.
- Working on own initiative, used to organising own workload and performing to deadlines and standards.

### Desirable

- An understanding of the food industry and supply chain
- Experience of monitoring performance
- Experience of working with the Scottish Parliament
- Corporate Affairs and Communications
- Regional management for a National organisation
- Experience of working with volunteers

### Skills, knowledge and abilities

#### Essential

- Excellent oral and written communication skills and knowledge of Microsoft systems
- Excellent interpersonal skills to develop and manage strategic relationships and able to engage at all levels with external stakeholders
- Team player able to motivate/generate enthusiasm among diverse groups of people
- Problem solving skills and the ability to make effective decisions 'on the spot'
- IT literacy, in particular knowledge of Microsoft applications
- Ability to work systematically to agreed guidelines in the absence of close supervision
- Ability to recognise and address high priorities and when necessary link these to overall strategy
- Confidence and bearing to act as an ambassador for FareShare to diverse audiences of external stakeholders strengthening the brand and raising awareness

#### Desirable

- Knowledge and interest in sustainable development, sustainability and experience of its application within the business environment

### Values and behaviour

- A commitment to Equal Opportunities
- An understanding of, and sympathy with, FareShare's mission and strategy
- Flexibility of approach and ability to work in a team



- Proven ability to develop and maintain good working relations, with both internal and external audiences
- Willingness and ability to travel to, and work from FareShare regions and around the UK where appropriate.

### Application process

If you would like to apply for this role please send a copy of your CV and a supporting statement showing how you meet the essential experience outlined in the person specification to [recruitment@fareshare.org.uk](mailto:recruitment@fareshare.org.uk)

Closing date for receipt of applications is Friday 15<sup>th</sup> January, 12noon

Interviews will be held remotely on w/b Monday 18<sup>th</sup> January 2020

FareShare aims to be an equal opportunity employer